

**Pullman High School 2021-2022**  
**9<sup>th</sup> Grade Course Request Form – Freshman**  
*Must be completed online by Thursday, March 18th*

Students are required to submit online course requests in Skyward Family Access.  
Online course requests must be completed from home.

- To request courses online:** Login to Skyward Family Access  
<http://lms.pullmanschools.org/>  
**Select Skyward Family Access Icon on the LMS main page.**  
Parent or Student access can be used for the request process. If you need your Family Access Login, please contact LMS main office at 334-3411.
- Once logged into Family Access:**
  - Choose **“Schedule”** (blue column on left side of screen)
  - Click on **“view request for 2021-22”** in Pullman High School (right of screen)
  - Left side of screen is all course options for Freshman at PHS
- Add Course:** Scroll through courses in left column list, select course by highlighting course from list, and click on **“Add course”**. Most courses will be a full year. Make sure Sem 1 (.1) & Sem 2 (.2) appear for full year courses. If adding a semester only course, please make sure you select another semester only course.
  - Select a Science course**
  - English and Health & Fitness will be added for you**
  - Math class will be added by your current math teacher**
  - Add first two elective requests**
- Add Alternates Requests:** Click on **“Request Alternates Tab”**  
Using the same method as **Step 3**, enter electives 3 and 4.
  - If you need to remove a course:** Highlight course on right side of screen and click remove request.
- In order to meet 24 credits for graduation all students must take six credit-producing classes per semester. Once your selections are complete, plus what courses are preloaded for you, you should have at least 12 courses/6 credits requested for the year.

**Questions?** Email your Guidance Counselor, based on last name

**A-K** Deanna Kile [dkile@psd267.org](mailto:dkile@psd267.org)

**L-Z** Kellie Glaze [kglaze@psd267.org](mailto:kglaze@psd267.org)

**Special Ed and IEP:** Gene Baldeck [ebaldeck@psd267.org](mailto:ebaldeck@psd267.org)

All forms and the Course Guide are on the PHS Website under [Counseling Center](#)

**Not Returning to PHS** – Please email your Guidance Counselor AND PHS Registrar, Trish Wenger ([pwenger@psd267.org](mailto:pwenger@psd267.org)) to alert them of this change in enrollment. Thank you!

**ENTER your requests into Skyward Family Access**

- Science**  Biology  
 Biology in Agriculture
- English**  Survey of Literature
- Health**  Health & Fitness
- Math**  Determined by current math teacher  
(Will be entered by math teacher)

**ELECTIVES: Rank your top preferences (1-4)**

**Courses**

- |  |  |
|--|--|
| <input type="checkbox"/> Concert Band                                  | <input type="checkbox"/> Design Studio |
| <input type="checkbox"/> Advanced Ensemble                             | <input type="checkbox"/> Drawing       |
| <input type="checkbox"/> Drama/Theatre Arts                            | <input type="checkbox"/> Painting      |
| <input type="checkbox"/> Gray Orchestra (1 <sup>st</sup> Period)       | <input type="checkbox"/> Ceramics      |
| <input type="checkbox"/> Guitar  |  |
| <input type="checkbox"/> Concert Choir                                 |  |
| <input type="checkbox"/> Marketing/Entrepreneurship                    |  |
| <input type="checkbox"/> Spanish I                                     |  |
| <input type="checkbox"/> Spanish II                                    |  |
| <input type="checkbox"/> French I                                      |  |
| <input type="checkbox"/> French II                                     |  |
| <input type="checkbox"/> Foods & Nutrition                             |  |
| <input type="checkbox"/> Multi-Media Production                        |  |
| <input type="checkbox"/> Computer Drafting I                           |  |
| <input type="checkbox"/> Metal Shop I                                  |  |
| <input type="checkbox"/> Woods I                                       |  |
| <input type="checkbox"/> Yearbook                                      |  |
| <input type="checkbox"/> Leadership I                                  |  |
| <input type="checkbox"/> Academic Skills (Resource) – Special Services |  |
| <input type="checkbox"/> English Language Development (ELD)            |  |

**ZERO PERIOD – full year courses**

Please email your Guidance Counselor if interested in a zero period course.

- Jazz Band  
 Treble Triad

Electives selected impact college admission requirements (such as World Languages). Please refer to the Course Guide for details. The full Course Guide is located on the PHS/Counseling Center website at [Current Year Course Guide Link](#)